Process-Analysis Essay Rubric

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| 5 | ***MLA*:** The essay is in proper MLA format. (Including an appropriate title) |
| 5 | ***Length:*** 3-5 pages with no formal title page required |
| 10 | ***Introduction:*** Introduction paragraph is well-developed and should state the process to be described The author motivates. It is not merely composed of topic sentences of the body paragraphs. It gives the readers an appropriate amount of explanation. |
| 5 | ***Thesis:*** A clear organizing principle and specific thesis statement are present, and the author’s stated or implied attitude toward the process is apparent. The thesis should also indicate whether the analysis is directional or informational. Thesis should be at the end of the introduction. |
| 10 | ***Organization:*** Author has moved beyond directional analysis to informational analysis. Essay follows a fairly fixed chronological sequence or an original logical sequence of steps or events. |
| 20 | ***Body:*** The body paragraphs are well developed with clear sequencing. All steps are present |
| 10 | ***Sequence:*** The info is presented in a logical manner, develops the focus, and all relate specifically to the thesis. |
| 10 | ***Transitions:*** Transitional devices eloquently connect body paragraphs and ideas within paragraphs to create a "flowing" effect to the process. Signal devices such as first, next, now, while, after, before and finally are used to emphasize sequence. |
| 10 | ***Conclusion:*** The conclusion of the essay does not end as soon as the last step in the sequence is explained. It should include some brief final comments and underscore the significance of the process. |
| 5 | ***Structure:*** The essay has variety of sentence structures and word choices, creating a strong style. |
| 5 | ***Purpose:*** Author has made it clear whether this essay is informative or whether it has a persuasive edge. |
| 5 | ***Voice:*** Essay is written in the third-person point of view for informational analysis. The writer seems to be writing from knowledge or experience. The author has taken the ideas and made them “his/her own”. |

50 points = Grammar, Usage and Mechanics

0-3 errors= 50 points

3-6 errors=45 points

6-9 errors=40 points

10-13 errors=35 points

14 or more errors=28 points